

**RESOLUTION 23/24-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
BEAR VALLEY COMMUNITY SERVICES DISTRICT  
APPOINTING AN ACTING SECRETARY TO THE BOARD OF DIRECTORS**

**WHEREAS**, the current Secretary to the Board of Directors of the District's last day of employment is July 28, 2023; and

**WHEREAS**, thereafter a vacancy will exist for the position of Secretary to the Board of Directors ("Secretary"); and

**WHEREAS**, pursuant to District Code section 2-2-3(A)(3), the Secretary must be appointed by the Board of Directors; and

**WHEREAS**, pursuant to District Code section 1-5-8 the Secretary must be an employee of the District and may not be a member of the Board of Directors; and

**WHEREAS**, Denise Jelleschitz meets all the qualifications to serve as Secretary; and

**WHEREAS**, the Board of Directors wishes to appoint an Acting Secretary in order to avoid any disruption to District business that may occur if a vacancy were to remain; and

**WHEREAS**, the District intends to actively recruit for a permanent Secretary; and

**WHEREAS**, the Board of Directors wishes to appoint Denise Jelleschitz as Acting Secretary until such time as a permanent Secretary is appointed.

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF THE BEAR VALLEY COMMUNITY SERVICES DISTRICT** appoints Denise Jelleschitz as Acting Secretary of the Board of Directors effective July 28, 2023 at 5 P.M.

**BE IT FURTHER RESOLVED** that Denise Jelleschitz's term as Acting Secretary of the Board of Directors shall expire upon the appointment of a permanent Secretary of the Board of Directors or at any such earlier time as the Board of Directors desires.


**PASSED, APPROVED AND ADOPTED** on July 27, 2023 by the following vote:

AYES: Cagle, Frevert, Grace, Hernandez, Jensen

NOES:

ABSENT:

ABSTAIN:



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John Grace, President  
Bear Valley Community Services District

ATTEST:

I hereby certify that the above Resolution No. 23/24-10 was duly introduced, read, and adopted by the District at a regularly noticed meeting held on July 27, 2023.



Denise Jelleschitz,  
Acting Secretary of the Board of Directors

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