

RESOLUTION 21/22-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAR VALLEY COMMUNITY SERVICES DISTRICT
APPROVING A VEHICLE AND EQUIPMENT REPLACEMENT
POLICY**

The Board of Directors of the Bear Valley Community Services District resolves as follows:

Section 1. Findings. The Board finds as follows:

- A. Bear Valley Community Services District desires to establish a policy for evaluation and replacement of Public Safety and Public Works vehicles.
- B. District staff has developed a policy ensuring regular inspection and evaluation of District vehicles and equipment based on certain measurable criteria.
- C. The policy and evaluation criteria have been reviewed by the District's Infrastructure Committee which has recommended approval.

Section 2. Adoption of Policy.

Based on the above findings, the Board adopts the Vehicle and Equipment Replacement Policy set forth in the attached Exhibit A.

Section 3. Effective Date

This Resolution is effective upon adoption.

PASSED, APPROVED AND ADOPTED on July 8, 2021 by the following vote:

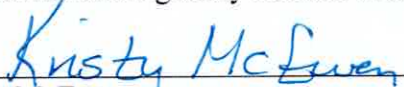
AYES:	Carlyn, Grace, Quinn, Hahn
NOES:	Jensen
ABSENT:	None
ABSTAIN:	None



Gregory Hahn, President
Bear Valley Community Services District

ATTEST:

I hereby certify that the above Resolution No. 21/22-01 was duly introduced, read, and adopted by the District at a regularly noticed meeting held on July 8, 2021.



Kristy McEwen,
Secretary of the Board of Directors



BEAR VALLEY COMMUNITY SERVICES DISTRICT

EXHIBIT A

Vehicle/Equipment Replacement Policy

A. Introduction.

The purpose of this policy is to establish a process for assessing vehicles and equipment within their lifecycle. This policy identifies evaluation criteria which will allow the General Services division to evaluate the condition and the appropriate time vehicles and/or equipment should be replaced.

Some assets that have not reached their lifecycle threshold may be recommended for replacement earlier than scheduled due to safety concerns, unusual wear and tear, regulatory restrictions, or recurring mechanical problems at the General Services Supervisor's recommendation. Conversely, some assets that have exceeded their lifecycle threshold may be retained if they are classified as mission-critical and no replacement unit will be available.

B. Policy.

1. **Inspection.** The General Services Division will assess each vehicle or piece of equipment annually against the criteria listed in Section C to determine its ranking and whether or not it meets the qualifications for replacement.

All vehicles and equipment will be evaluated based on, but not limited to, the following factors: Age; Miles/Hours; Type of Service; Reliability; Maintenance and Repair Costs; Condition and Energy Efficiency.

2. **Determination.** Vehicles and equipment not meeting the qualifications for replacement will be extended each year until the qualifications are met. Vehicles and equipment that continuously incur excessive maintenance cost and downtime before reaching the end of their economic lifecycle may be recommended for replacement ahead of schedule.
3. **Recommendation.** Once vehicles or equipment meet the qualifications for replacement, the General Services Division, in conjunction with the Finance Department and the assigned Division, will make a recommendation to the General Manager or the Manager's designee on the disposition and replacement of equipment.

The District will actively seek opportunities to use cleaner burning fuels and higher efficiency vehicles when possible.

C. Evaluation Criteria.

It is the policy of the District that funding and replacement of all motor vehicles and equipment will be normally based on the expected service life and condition of the vehicle described in the following table:

**VEHICLE & EQUIPMENT REPLACEMENT EVALUATION CRITERIA
(Section C)**

Factor	Points	Example: A Patrol Sedan
Age	One point for each year of chronological age, based on in-service date	5 years since it was placed in service = 5 points
Miles/Hours	On-road units with a 7L or larger diesel engine receive one point for each 20,000 miles. All other on-road units receive one point for each 10,000 miles. Off-road equipment with a diesel engine over 150 hp receives one point for each 1,000 hours, or 200 hours if its diesel engine offers 150 hp or less	90,000 miles = 9 points
Type of Service	Vehicles assigned 1, 3, or 5 points. Administrative sedans receive 1 point. Severe-duty equipment receives 5 points	Severe-duty patrol car = 5 points
Reliability	1 to 5 points assigned based on how often the unit is in for repairs. A 5 would be in 3 or more times a month, a 1 would be in every 3 months or less	Poor reliability = 5 points
Maintenance and Repair Cost	1 to 5 points assigned based on maintenance costs. If maintenance and repair costs are 20% or less of the purchase price, 1 point is assigned. If costs are 100% or more of the purchase price, 5 points are assigned	Repair costs are 70% of its purchase price = 3 points
Condition	0 to 5 points assigned based on body condition, rust, interior condition, accident history, anticipated repairs, and other criteria.	Poor condition = 5 points
Energy Efficiency	0 to 6 points assigned. 2 points for utilization/sharing across fleet groups 2 for right-sizing of replacement unit 1 for flex-fuel-compatible or biodiesel-compatible engines 2 for hybrid, electric, or alternative-fuel engine 2 for alternative power unit or anti-idling technology	E-85 compatible = 1 point
Point Ranges: Condition I: Under 18 Points, Excellent Condition II: 18 to 22 Points, Good Condition III: 23 to 27 Points, Qualifies for Replacement Condition IV: 28 Points and Above, Needs Immediate Consideration		Total = 33 points, needs immediate consideration